

Your course **What's WHMIS** (Online) is now available.

Before you Log In:

Before you login to the course, please review the following computer system requirements:

- Hi-speed internet connect (ADSL or cable modem)
- Internet Explorer web browser (Netscape, AOL, Firefox, Mozilla not supported)
- PC Pentium 100 or faster (32+MB Ram, audio recommended, **course does not work with Macs**)
- Authorware Web Player V7 (auto install - answer 'Yes' or 'OK' when prompted)
- sound card & speakers recommended, but not required
- For detailed information on requirements and troubleshooting see:
<http://www.kccsoft.com/technical.asp>

Windows Vista considerations:

If you are using the **Windows Vista** operating system, following the directions below:

- 1) Open Internet Explorer
- 2) Go to **Tools** in your browser menu
- 3) Choose **Internet Options**
- 4) Choose the **Security** tab
- 5) Click on the *green checkmark* (**Trusted Sites**) and then click on the **Sites** button
- 6) The current web page should be in the **Add** box. Just click on **Add**. If it isn't, type in <http://www.kccsoft.com> and click **Add**
- 7) Close your open windows
- 8) The software should now run properly

Accessing your online course:

Follow these steps to access the online course:

- Go to the website: <http://www.kccsoft.com/online/custom/ viu.asp>
- On the left side of the screen under **Student Login**, click on the **Log-in** button
- You may get a message asking if it's okay to install *Adobe Authorware Web Player*, click **yes** and it will install automatically. You may also download and install it on your computer manually at:
http://www.adobe.com/shockwave/download/triggerpages_mmcom/authorware.html
- Click on **OK** if you are asked if you want to trust security. (Click **Help** for more info.)
- A login screen will come up.
- You will be asked to provide the information below.

First Name:
Last Name:
Personal Login ID:
Personal Password:
Company Number: **1165**

Printing your Certificate:

Instructions to print your certificate when completed:

- 1) Click Once on **Orientation to Whmis** to highlight
- 2) At the bottom of the screen – click on **View History**
- 3) Again – Click Once on **Orientation to Whmis** to highlight
- 4) At the bottom of the screen – click on **Print Certificate**

For more information:

Answers to frequently-asked questions are available from: <http://pr.viu.ca/onthejob/whmis-faq.asp>

If you have any questions, please don't hesitate to contact Alison.Turley@VIU.ca or call (toll-free) 1-877-888-8890 or 604-485-2878 (Powell River).